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UNIVERSITY EXAMINATIONS

2022/2023 ACADEMIC YEAR

THIRD YEAR SECOND SEMESTER

MAIN EXAMINATIONS (PARTTIME)

FOR THE DEGREE OF BACHELOR OF EDUCATION OF EARLY CHILDHOOD

COURSE CODE: ECD 324

**COURSE TITLE: ADMINISTRATION AND SUPERVISION OF PRE-SCHOOL
EDUCATION**

DATE: 27/4/2023

TIME: 9.00 AM-11.00AM

INSTRUCTIONS TO CANDIDATES

Answer Question One and any other Two (2) Questions

Time: 2 Hours

This paper consists of 2 printed pages, please Turn Over 

Question One

(30marks)

- a) Describe the following educational concepts;
 - i) Management. (2Marks)
 - ii) Administration. (2Marks)
 - iii) Planning. (2Marks)
 - iv) Organization. (2Marks)
 - v) Supervision. (2Marks)
- b) Institutional records of attendance are vital in supervision; explain any three of such records. (6Marks)
- c) Analyze any five tips of addressing time wasting in pre-school management. (10Marks)
- d) What is the purpose of quality assurance to you as a teacher? (4Marks)

Question Two

(20marks)

- a) Why do you advocate for a comprehensive policy and legislation for Early Childhood Education in Kenya? (8Marks)
- b) Evaluate six principles that guide ECDE policy development. (12Marks)

Question Three

(20marks)

- a) Describe the concept of social systems approach in reference to pre-school (12Marks)
- b) Analyze the implications of systems Approach to Administration. (8Marks)

Question Four

(20marks)

- a) Explain the tenets of Maslow's Hierarchy of Needs Theory. (6 marks)
- b) Evaluate the implications of Maslow's Theory with reference to administrators and managers (14Marks)

Question Five

(20marks)

- a) Explain how one can manifest effective leadership as a head teacher of a pre-school (10Marks)
- b) Discuss barriers to effective communication in an organization (10Marks)