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UNIVERSITY EXAMINATIONS
2022/2023 ACADEMIC YEAR

SPECIAL/SUPPLEMENTARY EXAMINATIONS
YEAR ONE SEMESTER ONE EXAMINATIONS

FOR THE DIPLOMA IN
(INFORMATION TECHNOLOGY)

COURSE CODE   :   DIT 055

COURSE TITLE   :   DESKTOP PUBLISHING

DATE: 2/08/2023   TIME: 2.00 PM – 4.00 P.M

INSTRUCTIONS TO CANDIDATES

ANSWER QUESTIONS ONE AND ANY OTHER TWO.

QUESTION ONE (COMPULSORY) [24 MARKS]

a) Define the following terms:- [5 Marks]
   i. CorelDraw
   ii. Photoshop
   iii. Desktop publishing
   iv. Ms publisher
b) Mention what is the difference between MS word and MS publisher? [4 Marks]
c) List four advantages of desktop publishing [4 Marks]
d) What are the general considerations when designing a brochure in Publisher?

[6 Marks]
e) The cropping tool is also a resizing tool. How is its application different from resizing using the pointer tool. [2 Marks]

f) Differentiate Tracking from Kerning [3 Marks]

QUESTION TWO [18 MARKS]

a) What is grouping of an object? Outline the steps for grouping and ungrouping objects.

[6 Marks]
b) Differentiate the following terms as used in Desktop publishing [8 Marks]
   - Posters and leaflets
   - Drop cap and drop shadow
   - Rotating and cropping an object
   - Graphical based and layout based
c) What is a palette? Give examples of palettes. [4 Marks]

QUESTION THREE [18 Marks]

a) Guides are an essential tool in desktop publishing. List three types of guides supported by PageMaker and state why they are important in use. [6 Marks]
b) Explain how one can format a text Formatting text to superscript and subscript and how you can remove both of them. [6 Marks]
c) PageMaker provides three types of kerning, name and explain. [6 Marks]

QUESTION FOUR [18 Marks]

a) Define the following terms as used in Microsoft publisher [6 Marks]
   i. Frames
   ii. Handles

      iii. Templates

b) Differentiate between

      i. Oblique line tool and constrained line tool by their functions. **[8 Marks]**

      ii. Page size and paper size

c) Differentiate between polygon tool and polygon frame tool **[4 Marks]**

QUESTION FIVE [18 Marks]

a) Explain any four example of publication softwares **[4 Marks]**

b) Differentiate fill and stroke as used in PageMaker. How does Fill and Stroke applied in PageMaker? **[6 Marks]**

c) Outline the steps of creating the following publications:- **[8 Marks]**

      i. A simple Birthday card

      ii. Business card